



Wailing Women Worldwide

International Conference Training For the Nations

Step Up and Be Equipped To Serve

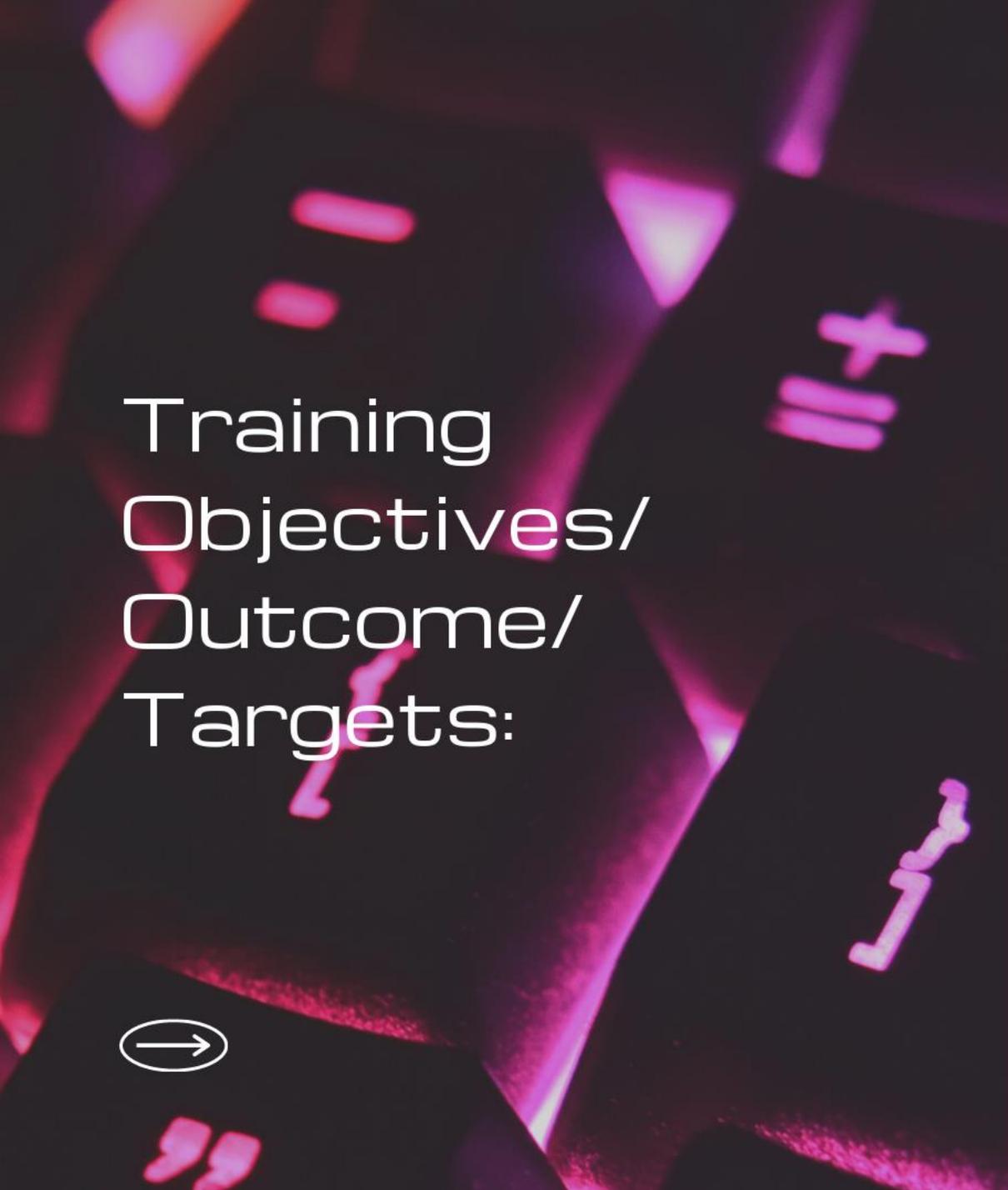


Topic:



SECURITY

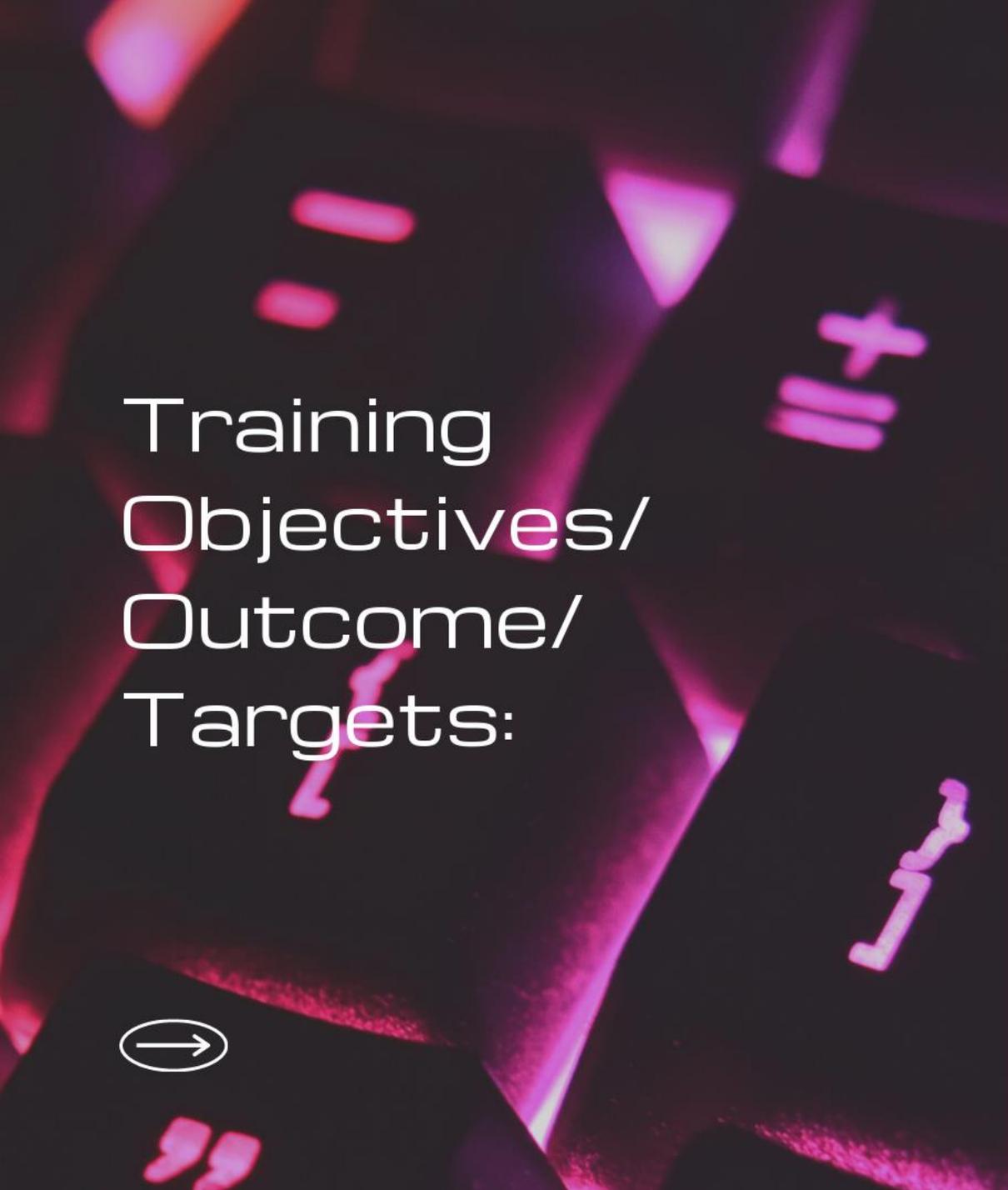
Training Facilitator: **Peter Akahome**



Training Objectives/ Outcome/ Targets:

1. Understand the role and responsibility of the Security Department.
2. Knowledge Of the security equipment made available for effective service delivery.
3. Demonstrate knowledge of/and application of security training to ensure the life & property of all conference attendees are secured .
4. Ensure the reduction of the risk of intrusion which could lead to theft or worse case scenarios.
5. Understand the role of a security personnel, responsibilities, line of reporting, and expected actions in the course of the job
6. Ensure execution of duties in line with global standards in security practice
7. To Ensure that all attendees feel safe during the conference





Training
Objectives/
Outcome/
Targets:

8. Ensure that no Unregistered Attendee will gain Access into the conference hall
9. To Ensure that Human & Vehicular movements within the conference perimeter is monitored and restricted when necessary
10. To ensure all red flags are timely noted and reported to the appropriate quarters early enough





Training Requirements:

- Physical Fitness
- Mental Alertness
- Passion for service
- Communication Skill
- Focus
- Sensitivity
- Leadership

INTRODUCTION

The Security Department oversees everything about the safety & security in the conference which includes conference attendees, the venues, accommodation, routes, properties and installations to be used during the conference. They are also in charge of securing the hall, offices, accommodation, stores, generator house basically the area used during the conference. They work tirelessly to see that the entire perimeter used for the conference is secured and kept safe throughout the duration of the conference. Work resumes months before the conference where we strategize and make plans to ensure the smooth running of the conference without any hitch.



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The department ensures that the perimeter is safe and conducive for use throughout the conference period. It is manned by trained and passionate Males & Females who have devoted themselves to do the work of security officers in the camp of God during the conference.

The department is divided into three :

- Conference Perimeter; Gates & its environs
- Hall and hostel
- Routes



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OBJECTIVES OF THE DEPARTMENT

- Providing adequate security measures in place to ensure security & safety throughout the conference.
- Making available security personnel's during the conference
- Overseeing the entire security personnel's that will be deployed to work during the conference.
- Ensuring that the delegates who are coming for the conference feel safe throughout their stay



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HOW TO ACHIEVE THE OBJECTIVES

- Dedicating and consecrating ourselves unto God.
- Budgeting for the materials needed.
- Adequate security gears & equipment must be provided.
- Deployment of Well Trained Officers.
- Provision of funds to meet the necessary needs.
- Installing Security Camera's and monitoring stations at important areas of the conference venue to ensure effective monitoring.



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- Guiding and directing delegates on the safe measures to take during the course of the conference
- Ensuring the adherence to Post Covid Safety Measures
- Partnering with relevant security agencies to ensure prompt response when necessary; NPF, DSS, NSCDC etc
- Being available at our duty post always.



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EQUIPMENTS FOR SECURITY DEPARTMENT

- Metal Detectors
- Infrared Temperature Detectors
- Walkie Talkies
- Under Vehicle Search Mirror
- Tasers
- Fire Extinguishers
- First Aid Box



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WHAT SHOULD ALL SECURITY GUARDS KNOW?

- ❖ You must know that you are going to interact with people of different temperament therefore you should prepare and equip yourself spiritually.
- ❖ You must understand that you will meet people of different social classes, therefore, you should be tolerant and patient with everyone.
- ❖ Proverbs 21:31 should be at your fingertips. We must understand that God is the one who's in charge of our safety & security
- ❖ You should know that a safe environment has a positive effect on humans, therefore, it is expected that you always be at your duty post during the conference period.
- ❖ You should know that you are going to render services to both young and old, therefore, you should be humble and let others see Jesus through you.
- ❖ You should know the premises very well, for prompt response when necessary



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- ❖ You should make sure that all your services are pleasing to God rewarding and aimed at creating a positive conference experience for everyone.
- ❖ You are expected that you will follow the directions given to you by the leadership over you without complaint giving your full support both in word and action.
- ❖ It is expected that you be a good steward of God's resource by taking care of every security equipment or the facility under your watch.
- ❖ It is expected that you show love for your fellow workers and all conference delegates at all times. This means that we do not put other workers or conference delegates down, make fun of them, hurt or pick on them.
- ❖ Put the right and needs of others ahead of your own. Love you neighbour as much as you love yourself. Matt 22:39



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- ❖ A deployment grid (dot map) will be created to show exact positions personnel's will man. It is expected of you to take full responsibility of the area being assigned to you to ensure it isn't left unmanned at any given time.
- ❖ But in the event someone has not done so, then it falls on you to do it. You are expected to do it in a Christ-like manner with a servant's heart, knowing from whom your reward will one day come.

It is expected that you view your membership in security team as a fulfillment of God's call upon your life, that you feel there is no greater privilege than to be a part of this team which should show in your availability, punctuality, humility and submission to God's ordained authority.



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- ❖ It is expected that personnel's are very sensitive, observant, smart & prompt to report any red flags observed.
- ❖ It is expected that all bags carried by attendees be checked thoroughly, and all bags left unattended to at any point in time must be checked and sent to the security post for safe keeping
- ❖ All personnel's should avail themselves for morning drills, prayers & security briefing daily.
- ❖ Personnel's must show discipline in Time Management, Leadership Mentality & Mental Alertness



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BEFORE THE CONFERENCE

Contact other security agencies to work in sync with

Perimeter Survey; Identify Areas that Requires Surveillance

Install Cameras

Security Devices are being taken to the conference venue

Final Strategy Meeting and Surveillance Of Routes & Venues





PURCHASING AND TAKING STOCK OF EQUIPMENTS

Contributions are made by members of the team and the Leadership

Stock of Equipment's bought at the beginning of each conference is also taken.

After each conference, a stock of available items is taken to enable us to know what to purchase during the next conference.



PROCEDURES DURING CONFERENCE

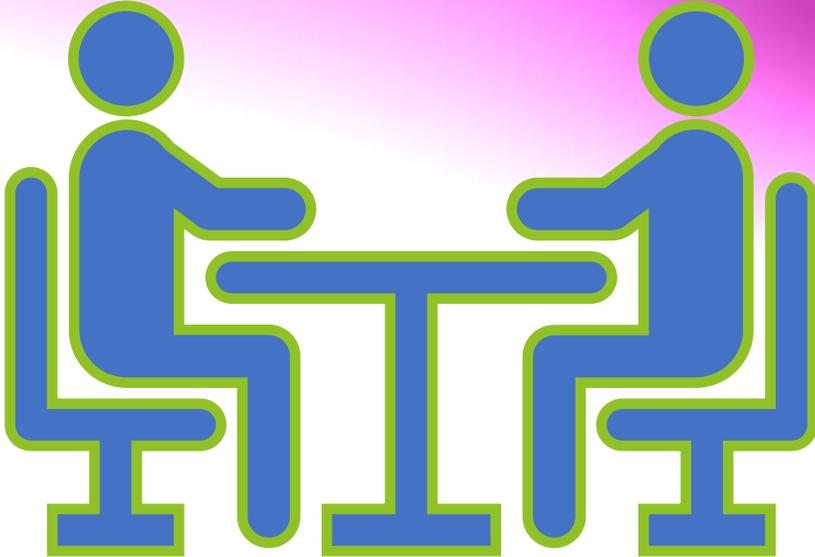
Security Guards
will be deployed to
various positions
around the
conference venue

Surveillance Teams will
Set Up to supervise the
personnel's on duty



ATTENDANCE

At the beginning of the conference attendance of members is taken and duty posts are assigned to each person.



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DAILY PROCEDURES

MORNING

Resumption Time:
1 Hour before service

Pray and share the word.
Security Briefing
Personal Kit up, function
test equipment.
Reporting at your duty
post

BREAK

Take short walks around
duty post to ensure mental
alertness.

EVENING

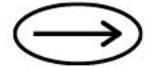
Returning of
Equipment for
proper storage,
Hand over to Night
Duty Team.



SECURITY STRATEGY

ROUTES

- The Officers of the Nigerian Police Force will give us coverage on the routes to the Refuge City; Igwrutta-Etche, Aluu-Etche to ensure safety of attendees



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GATES

- The Officers of the Nigerian Police Force, Personnel's of the security department will man the gate to ensure all vehicles entering & leaving the premises must be duly, thoroughly screened.
- A Pass board will be given to the driver of the vehicle on entering the premises and it should be returned as he leaves the premises.
- A prohibited items list will be drawn and also used as a checklist when screening vehicles, under the vehicles will be screened also using under vehicle mirrors.



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HALL

- The conference hall entrance & exits will be manned by personnel's who will check tags to verify registered attendees, encourage the use of sanitizers, manage crowd & ensure orderliness.
- The personnel's will also work with the ushering & protocol unit to ensure no attendee leaves any valuable unattended to.
- During break time daily, the personnel's will take a walk into the hall to ensure no valuable is left unattended to.



OFFICE

- ▶ Officers are deployed to the entrance and the office premises to ensure only designated staffs are granted access.

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HOSTEL

- A Team of security personnel's would be assigned to carry out surveillance 24/7 at the hostels to prevent theft and ensure no one is in the hostel during plenary sessions.

CONFERENCE PERIMETER

- Surveillance teams consisting of Police, conference security personnel's will patrol the premises to ensure safety & security
- Personnel's are posted to man various strategic locations around the premises for prompt response.



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CLOSING AND DEPARTURE

- On the last day of the conference, all temporary security installations should be uninstalled and kept safe.
- Stock taking of the security kits and equipment are taken to ensure none is lost or damaged
- All damaged equipment should be handed over to someone for repairs & safe keeping
- Final meeting and prayers are held before departure of team members



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WORK PLAN

SECURITY DEPARTMENT

Quarterly	Trainings, Prayer Meetings, Conference Preparations
Monthly	Prayer Meetings, Review
Weekly	Sharing Useful Updates amongst ourselves



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**THANK YOU
AND WELCOME TO THE
SECURITY DEPARTMENT**



QUESTIONS AND ANSWERS